

## Instructions for the University of Cape Town's Application Form

Please read these instructions before completing the application form.

- 1) Please complete UCT's additional application form and send it to CIEE's home office (300 Fore St. 4<sup>th</sup> Floor, Portland, ME 04101). Despite the instructions on their application form, it should **not** be submitted directly to their International Academic Programmes Office (IAPO). If you do send it to IAPO instead of or in addition to CIEE, it will delay the application and visa process for you. This form **cannot** be submitted to CIEE electronically as UCT requires original signatures on the form.
- 2) **Section A** refers you to several tables, which do not exist. Please just fill out **Section A** to the best of your ability (for example, for "Marital Status", most people put "M", "S", or "D"). You also do not yet have a student number, so please leave that blank.
- 3) This application form serves as your course pre-registration form. It is **very** important that you list courses you want to take in **Section B** of the application form. If you decide to deviate from the courses you list on this form after you have been admitted by CIEE, then you will have to go through a very tedious process at the University and could learn that the new courses you wish to take are full.
- 4) You can find a list of UCT course offerings in the UCT handbooks. Please note that CIEE students can take courses for which they meet the equivalent pre-requisites except for courses offered in the Health Sciences Department:

<http://www.uct.ac.za/apply/handbooks>

- 5) Please pay **very** close attention to the following codes when you choose your courses:
  - a. **S** = second semester (the **fall** semester in the U.S. system). These courses are only offered during the July – November term.
  - b. **F** = first semester (the **spring** semester in the U.S. system). These courses are only offered during the February – June term.
  - c. **W** = these courses are two semesters long and only available to Calendar Year Students attending UCT from February – November.
  - d. **H** = these courses are only offered for half of a semester and are **not** available to CIEE participants.
  - e. **Z** and/or **X** = the semester these courses are offered will be located in the course description. These are typically courses that are not consistently offered during a specific semester.
- 6) Please keep a record of your course selections for your own personal use. You will need to reference your choices later in the process.
- 7) At the bottom of the second page you are required to provide your original signature in **BLUE** ink. If you are under 21 years-old at the time you are applying for this program, then a parent or legal guardian must also provide their original signature in **BLUE** ink. If you will be 21 by the time you arrive on-site but are under 21 when you are completing the form, then an original signature is **required** of your parent or legal guardian. As UCT requires original signatures from both the student and parent/legal guardian, this form cannot be faxed or e-mailed to CIEE. You may submit two completed UCT applications, one with your original signature and the second with the original signature of your parent or legal guardian, if you do not reside near your parents.
- 8) You may access the application form by click the following link:

<http://www.uct.ac.za/downloads/uct.ac.za/apply/forms/form6.pdf>