



CIEE Study Centers

Annual Program Monitoring by the Academic Consortium Board

Program evaluation and improvement is a continuous process at CIEE. Each year, the Portland based Program Director prepares an Annual Study Center Review for each CIEE Study Center program. In addition, all students are asked to complete evaluation surveys covering academic and non-academic aspects of the programs, as well as critiques of individual courses. These documents are made available to anyone who wishes to read them on the CIEE website.

Based on the above items and other less formal assessments that reach us from time to time, each Program Director also conducts an internal review of programs in his/her region with reference to an inventory of 18 critical components which we believe are the keys to excellence in programming. Program Directors are asked to rate each critical component using one of the following descriptors:

- FA: Fully Acceptable
- RA: Requires Attention
- II: Immediate Intervention needed
- NA: Not Applicable to this program

(A copy of the components is attached at the end of this notice)

The public reports and the Critical Component Reviews are the basis for the ACB monitoring process, which also happens each year. Each ACB member is assigned as the “monitor” for a number of CIEE programs. There is discussion between the monitors and the Program Directors and areas for action are identified where appropriate.

Monitoring 2007

This process has now been completed for the academic year 2006-07 for all CIEE Study Center programs listed below. If you would like additional details concerning the review of any program, please feel free to contact either the Program Director or the ACB member assigned to the program.

In general, monitoring is done each year for all programs except those which are scheduled for a comprehensive ACB evaluation visit during the same year.

Country	City	Program	ACB Monitor	CIEE Program Director
Argentina	Buenos Aires	Semester	Paul DeYoung	Christine Wintersteen
Australia	Sydney	Semester	Jane Edwards	Daniel Olds
Australia	Wollongong	Semester	Valerie Eastman	Daniel Olds
Belgium	Brussels	Semester	Adrian Beaulieu	Catharine Scruggs
Belgium	Brussels	Summer	Adrian Beaulieu	Catharine Scruggs

Country	City	Program	ACB Member	CIEE Program Director
Bonaire	Kralendijk	Semester	Jane Edwards	Christine Wintersteen
Bonaire	Kralendijk	Summer	Neal Sobania	Christine Wintersteen
Brazil	Bahia	Semester	Kathleen Sideli	Christine Wintersteen
Brazil	Bahia Intensive Language and Culture	Summer	Joel Gallegos	Christine Wintersteen
Brazil	Sao Paulo Intensive Language and Culture	Winter	Joel Gallegos	Christine Wintersteen
Brazil	Sao Paulo Business and Culture	Semester	Joel Gallegos	Christine Wintersteen
Brazil	Sao Paulo Liberal Arts	Semester	Joel Gallegos	Christine Wintersteen
Cambodia	Siem Reap	Summer	Neal Sobania	Daniel Olds
Chile	Santiago	Semester	Neal Sobania	Christine Wintersteen
Chile	Valparaiso	Semester	Susan Thompson	Christine Wintersteen
China	Nanjing	Semester	Susan Thompson	Daniel Olds
China	Shanghai	Semester	Kathleen Sideli	Daniel Olds
China	Shanghai	Summer	Jane Edwards	Daniel Olds
Costa Rica	Monteverde	Semester	Adrian Beaulieu	Christine Wintersteen
Costa Rica	Monteverde	Summer	Kathleen McDermott	Christine Wintersteen
Czech Republic	Prague	Semester	Susan Thompson	Adam Rubin
Czech Republic	Prague	Summer	Joel Gallegos	Adam Rubin
Dominican Rep.	Santiago	Summer	Adrian Beaulieu	Christine Wintersteen
Dominican Rep.	Santiago Liberal Arts	Semester	Al Balkcum	Christine Wintersteen
Dominican Rep.	Santiago Service-Learning	Semester	Valerie Eastman	Christine Wintersteen
Dominican Rep.	Santo Domingo	Semester	Kathleen Sideli	Christine Wintersteen
England	London	Semester	Susan Thompson	Catharine Scruggs
France	Paris Contemporary French Studies	Semester	Valerie Eastman	Catharine Scruggs
France	Rennes	Semester	Paul DeYoung	Catharine Scruggs
Ghana	Accra	Semester	Neal Sobania	Adam Rubin
Ghana	Legon	Semester	Neal Sobania	Adam Rubin
Hungary	Budapest	Semester	Kathleen McDermott	Adam Rubin
India	Hyderabad	Semester	Kathleen McDermott	Daniel Olds
Ireland	Dublin	Semester	Valerie Eastman	Catharine Scruggs
Ireland	Dublin	Summer	Valerie Eastman	Catharine Scruggs
Italy	Ferrara Liberal Arts	Semester	Al Balkcum	Catharine Scruggs
Italy	Ferrara Language and Culture	Semester	Jane Edwards	Catharine Scruggs
Japan	Tokyo	Semester	Jane Edwards	Daniel Olds
Japan	Tokyo	Summer	Al Balkcum	Daniel Olds
Jordan	Amman	Semester	Kathleen McDermott	Adam Rubin
Korea	Seoul	Semester	Adrian Beaulieu	Daniel Olds
Mexico	Guanajuato	Summer	Valerie Eastman	Christine Wintersteen
Mexico	Guanajuato	Winter	Susan Thompson	Christine Wintersteen
Mexico	Guanajuato Liberal Arts	Semester	Paul DeYoung	Christine Wintersteen
Mexico	Guanajuato Language and Culture	Semester	Neal Sobania	Christine Wintersteen
Netherlands	Amsterdam	Semester	Joel Gallegos	Catharine Scruggs
Netherlands	Amsterdam	Summer	Al Balkcum	Catharine Scruggs
Peru	Lima Liberal Arts	Semester	Kathleen Sideli	Christine Wintersteen
Poland	Warsaw	Semester	Al Balkcum	Adam Rubin
Russia	St. Petersburg	Summer	Joel Gallegos	Adam Rubin
Russia	St. Petersburg Russian Area Studies	Semester	Joel Gallegos	Adam Rubin

Country	City	Program	ACB Member	CIEE Program Director
Russia	St. Petersburg	Russian Language Semester	Paul DeYoung	Adam Rubin
Senegal	Dakar	Semester	Kathleen McDermott	Adam Rubin
South Africa	Cape Town	Arts and Sciences Semester	Kathleen Sideli	Adam Rubin
South Africa	Cape Town	Service-Learning Semester	Jane Edwards	Adam Rubin
South Africa	Stellenbosch	Semester	Al Balkcum	Adam Rubin
Spain	Alcalá	Semester	Kathleen Sideli	Catharine Scruggs
Spain	Alicante	Summer	Kathleen McDermott	Catharine Scruggs
Spain	Alicante	Liberal Arts Semester	Paul DeYoung	Catharine Scruggs
Spain	Alicante	Language and Culture Semester	Neal Sobania	Catharine Scruggs
Spain	Alicante	Language in Context Semester	Kathleen Sideli	Catharine Scruggs
Spain	Barcelona	Summer	Neal Sobania	Catharine Scruggs
Spain	Barcelona	Advanced Liberal Arts Semester	Kathleen McDermott	Catharine Scruggs
Spain	Barcelona	Business and Culture Semester	Al Balkcum	Catharine Scruggs
Spain	Barcelona	Liberal Arts Semester	Susan Thompson	Catharine Scruggs
Spain	Madrid	Semester	Kathleen Sideli	Catharine Scruggs
Spain	Palma	Semester	Neal Sobania	Catharine Scruggs
Spain	Palma	Summer	Adrian Beaulieu	Catharine Scruggs
Spain	Seville	Advanced Liberal Arts Semester	Adrian Beaulieu	Catharine Scruggs
Spain	Seville	Business and Society Semester	Susan Thompson	Catharine Scruggs
Spain	Seville	International Business and Culture Semester	Adrian Beaulieu	Catharine Scruggs
Spain	Seville	Internship Summer	Susan Thompson	Catharine Scruggs
Spain	Seville	Liberal Arts Semester	Joel Gallegos	Catharine Scruggs
Spain	Seville	Language and Culture Summer	Valerie Eastman	Catharine Scruggs
Spain	Seville	Language and Society Semester	Valerie Eastman	Catharine Scruggs
Spain	Seville	Teacher Development Semester	Jane Edwards	Catharine Scruggs
Taiwan	Taipei	Semester	Jane Edwards	Daniel Olds
Thailand	Khon Kaen	Semester	Joel Gallegos	Daniel Olds
Turkey	Ankara	Semester	Al Balkcum	Adam Rubin
Vietnam	Hanoi/Ho Chi Minh City	Semester	Valerie Eastman	Daniel Olds

Contact Information:

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2007 Critical Components Review Template

Overall Rating: _____

Participant Information (Student Profile)

CRITICAL COMPONENT	RATING	STUDENT EVALUATION QUESTION	ADDITIONAL COMMENTS
<u>ACADEMIC</u>			
Achieving program goals		21-22	
Integrity and transparency of credits and grades			
Adequate support for direct enrollment		36	
Quality of host institution courses		37	
Quality of CIEE courses		38	
Adequate information and advising for course selection		10	
Sufficient number of language levels			
Language class size			
Effective language teaching methodology			

<u>NON-ACADEMIC</u>			
Adequate orientation before session		7-10	
Opportunities for internships/volunteerism			
Quality of student integration			
Excursions fulfill educational goals		13-14	
Adequate and appropriate CIEE staff support		15-20	
Adequate attention to health and safety			
Adequate housing and other services		11, 14	
Adequate and Appropriate Facilities			
Appropriate professional referrals available			

1. Are there ratings or comments in recent student evaluations that suggest that one or more features of the program require attention?
2. Are there tasks listed in the most recent ACB evaluation and/or strategic plan (or action plan) that still need to be addressed?
3. Add any additional comments.